

# HALCYON AGRI CORPORATION LIMITED

Company Registration No. 200504595D  
(Incorporated in the Republic of Singapore)

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## ARRANGEMENTS FOR THE ANNUAL GENERAL MEETING TO BE HELD BY ELECTRONIC MEANS ON 27 APRIL 2022

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### 1. BACKGROUND

The Board of Directors (the “**Board**”) of Halcyon Agri Corporation Limited (the “**Company**”) and together with its subsidiaries, the “**Group**”) refers to the following legislations and guidance on the conduct of general meetings amid COVID-19 situation:

- (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
- (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment) Order 2021 which extended the application of alternative arrangements in respect of, *inter alia*, general meetings of companies in the relevant order beyond 30 June 2021, until it is revoked or amended by the Ministry of Law; and
- (d) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022) which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation.

In light of the foregoing, the Company will be holding the Annual General Meeting (“**AGM**”) in respect of the financial year ended 31 December 2021 (“**FY2021**”) by electronic means.

### 2. DATE, TIME AND CONDUCT OF AGM

- 2.1 Pursuant to the Order, the Company’s AGM will be convened and held by electronic means on **Wednesday, 27 April 2022 at 10.30 a.m.** (Singapore time), to transact the business set out in the Notice of AGM dated 8 April 2022 issued to the Company’s shareholders (the “**Shareholders**”).
- 2.2 The Chairman of the Board, Mr Liu Hongsheng, will conduct the proceedings of the AGM. In the event that the Chairman is unable to conduct the proceedings of the AGM due to technical or other issues, a Director of the Company will conduct the proceedings of the AGM in his place. The Company’s Executive Director and Chief Executive Officer, Mr Li Xuetao will address substantial and relevant questions which shareholders have submitted in advance.

### 3. ISSUANCE OF FY2021 ANNUAL REPORT, NOTICE OF AGM, PROXY FORM AND LETTER TO SHAREHOLDERS

3.1 The Company's annual report (which includes the sustainability report) for FY2021 (the "**FY2021 Annual Report**"), notice of AGM (the "**AGM Notice**"), proxy form and the letter to shareholders relating to the renewal of share buyback mandate (the "**Letter**") have been published and may be accessed at:

- (a) the **Company's website** at <https://www.halcyonagri.com/investors-media/agm-egm-announcements>;
- (b) the **SGX website** at <https://www.sgx.com/securities/company-announcements>; and
- (c) the **pre-registration website for AGM live webcast** at <https://conveneagm.com/sg/HalcyonAgriAGM/>.

3.2 For convenience, printed copies of the AGM Notice, proxy form and the form to request for a printed copy of the FY2021 Annual Report (the "**Request Form**") will be despatched to the Shareholders. A Shareholder may request for printed copies of the FY2021 Annual Report and the Letter by completing and submitting the Request Form to the Company, via the following manner:

- (a) **by post** to the Company at 180 Clemenceau Avenue, #05-02 Haw Par Centre, Singapore 239922; or
- (b) **by email** to the Company at [AGM@halcyonagri.com](mailto:AGM@halcyonagri.com),

in either case, by no later than 20 April 2022.

### 4. PARTICIPATION AT THE AGM ELECTRONICALLY

4.1 **No personal attendance at AGM.** As a precautionary measure due to the current COVID-19 situation in Singapore, **Shareholders will not be able to attend the AGM in person.**

4.2 **Alternative arrangements for participation in the AGM.** Shareholders may participate at the AGM by:

- (a) observing and/or listening to the proceedings via a live audio-visual webcast or live audio-only stream (***pre-registration and authentication required***);
- (b) submitting questions in advance of the AGM; and/or
- (c) appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

Shareholders will not be able to ask questions at the AGM during the live webcast or live audio-only stream, and therefore it is important for the Shareholders to pre-register and submit your questions in advance of the AGM.

4.3 **Persons who hold shares through relevant intermediaries.** Persons who hold the Company's shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967), including CPF and SRS investors, and who wish to participate in the AGM should contact the relevant intermediary (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares as soon as possible, to make the necessary arrangements for them to participate in the AGM.

4.4 **Key dates/deadlines.** The key dates/deadlines which Shareholders should take note, and the details of the steps for pre-registration, pre-submission of questions and voting at the AGM are set out below:

Key Events and Deadlines	Actions Required
<p><b>CPF or SRS investors' voting instructions</b></p> <p>18 April 2022, Monday at 10.30 a.m.</p>	<p>CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes at least seven (7) working days before the AGM.</p>
<p><b>Submission of questions</b></p> <p>21 April 2022, Thursday at 10.30 a.m.</p>	<p>Shareholders may submit questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in the following manner:</p> <ul style="list-style-type: none"> <li>• <b>by email</b> to <a href="mailto:AGM@halcyonagri.com">AGM@halcyonagri.com</a>;</li> <li>• <b>by post</b> to the Company at 180 Clemenceau Avenue, #05-02 Haw Par Centre, Singapore 239922; or</li> <li>• <b>via the pre-registration website</b> (only available for Shareholders and CPF/SRS Investors who have pre-registered at the pre-registration website).</li> </ul> <p>When sending in your questions, please provide your full name, address, contact details and the manner in which you hold shares in the Company (e.g. via CDP, CPF or SRS).</p> <p>All substantial and relevant questions will be addressed prior to the AGM through publication on the SGX website at <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> and on the Company's website at <a href="https://www.halcyonagri.com/investors-media/agm-egm-announcements/">https://www.halcyonagri.com/investors-media/agm-egm-announcements/</a> or by the Chairman at the AGM.</p>
<p><b>Pre-registration for AGM live webcast or live audio feed</b></p> <p>24 April 2022, Sunday at 10.30 a.m. (the "Registration Deadline")</p>	<p><b>Shareholders who wish to observe and/or listen to the AGM proceedings through a live audio-visual webcast or live audio-only stream must pre-register at the pre-registration website at <a href="https://conveneagm.com/sg/HalcyonAgriAGM/">https://conveneagm.com/sg/HalcyonAgriAGM/</a> from now till 10.30 a.m. on 24 April 2022 to enable the Company to verify your status as shareholder.</b></p>
<p><b>Submission of proxy form</b></p> <p>24 April 2022, Sunday at 10.30 a.m.</p>	<p>Shareholders (whether individual or corporate) who wish to vote on the resolutions to be tabled at the AGM <b>must appoint the Chairman of the Meeting as their proxy</b> to attend and vote on their behalf at the AGM, in accordance with the instructions on the proxy form sent to the Shareholders.</p>
<p><b>Confirmation Email</b></p> <p>26 April 2022, Tuesday at 10.30 a.m.</p>	<p>Following verification, authenticated shareholders who have pre-registered via the pre-registration website will receive a confirmation email with instruction on how to access the live audio-visual webcast and the live audio-only stream of the AGM proceedings (the "<b>Confirmation Email</b>").</p> <p>Shareholders who do not receive the Confirmation Email by 10.30 a.m. on 26 April 2022, but have registered by the Registration Deadline should email <a href="mailto:support@conveneagm.com">support@conveneagm.com</a>, or call the Singapore toll-free telephone number +65 6856 7330 not later than 5.00 p.m. on 26 April 2022.</p>

Key Events and Deadlines	Actions Required
<b>AGM proceedings</b> 27 April 2022, Wednesday at 10.30 a.m.	Authenticated shareholders should use the login credentials created during pre-registration to access the live audio-visual webcast or live audio-only stream of the AGM proceedings.

- 4.5 **Further information.** If a Shareholder or an investor has a question regarding any of the alternative AGM arrangements, please email the Company at [AGM@halcyonagri.com](mailto:AGM@halcyonagri.com).

## 5. IMPORTANT REMINDER

Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change the arrangements for the AGM at short notice. Shareholders should check the Company's website at <https://www.halcyonagri.com/investors-media/agm-egmannouncements/> for the latest updates on the AGM arrangements.

By Order of the Board

Liew Guat Yi  
 Company Secretary  
 8 April 2022